

Public Document Pack

JOHN WARD

Director of Corporate Services

Contact: Democratic Services

Email: democraticservices@chichester.gov.uk

East Pallant House

1 East Pallant

Chichester

West Sussex

PO19 1TY

Tel: 01243 785166

www.chichester.gov.uk



A meeting of **Grants and Concessions Panel** will be held in Training Room 2, East Pallant House on **Wednesday 27 March 2024 at 9.30 am**

MEMBERS: Mrs T Bangert (Chairman), Mrs C Apel, Ms M Corfield, Mr G Evans, Mrs E Hamilton, Mr C Hastain, Mrs D Johnson, Ms E Newbery and Mr A Moss (Deputy Chair)

AGENDA

The public, including the press, should be excluded from the meeting on the grounds of exemption under Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

1 **Apologies for Absence**

Any apologies for absence that have been received will be noted at this point.

2 **Approval of the Minutes** (Pages 1 - 6)

To approve as a correct record the minutes of the Grants and Concessions Panel meeting held on Wednesday 31 January 2024.

3 **Matters Arising from the Minutes**

Any matters arising as a result of the previous minutes.

4 **Declarations of Interest**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

5 **Grant Applications Financial Summary** (Pages 7 - 8)

To note the financial information, fast track grants approved since the last meeting and any grants nearing the three year cut off.

6 **UK Shared Prosperity Fund and Rural England Prosperity Fund** (Pages 9 - 73)

The Panel is requested to consider the report and the grant applications as listed and approve the grant applications and Officer recommendations for applications for funding for 2024-25 from the UK Shared Prosperity and Rural England Prosperity Fund noting that there may be some minor adjustments to levels of funding provided where further points of clarification are being made.

(a) UK Shared Prosperity and Rural England Prosperity Fund - Application 1 (Pages 75 - 78)

For decision.

(b) UK Shared Prosperity and Rural England Prosperity Fund - Application 2 (Pages 79

- 82)

For decision.

- (c) UK Shared Prosperity and Rural England Prosperity Fund - Application 3 (Pages 83 - 85)

For decision.

- (d) UK Shared Prosperity and Rural England Prosperity Fund - Application 4 (Pages 87 - 90)

For decision.

- (e) UK Shared Prosperity and Rural England Prosperity Fund - Application 5 (Pages 91 - 94)

For decision.

- (f) UK Shared Prosperity and Rural England Prosperity Fund - Application 6 (Pages 95 - 98)

For decision.

- (g) UK Shared Prosperity and Rural England Prosperity Fund - Application 7 (Pages 99 - 102)

For decision.

- (h) UK Shared Prosperity and Rural England Prosperity Fund - Application 8 (Pages 103 - 106)

For decision.

- (i) UK Shared Prosperity and Rural England Prosperity Fund - Application 9 (Pages 107 - 110)

For decision.

- (j) UK Shared Prosperity and Rural England Prosperity Fund - Application 10 (Pages 111 - 115)

For decision.

- (k) UK Shared Prosperity and Rural England Prosperity Fund - Application 11 (Pages 117 - 120)

For decision.

- (l) UK Shared Prosperity and Rural England Prosperity Fund - Application 12 (Pages 121 - 123)

For decision.

- (m) UK Shared Prosperity and Rural England Prosperity Fund - Application 13 (Pages 125 - 128)

For decision.

- (n) UK Shared Prosperity and Rural England Prosperity Fund - Application 14 (Pages 129 - 131)

For decision.

- (o) UK Shared Prosperity and Rural England Prosperity Fund - Application 15 (Pages 133 - 135)

For decision.

- (p) UK Shared Prosperity and Rural England Prosperity Fund - Application 16 (Pages

137 - 140)

For decision.

- (q) UK Shared Prosperity and Rural England Prosperity Fund - Application 17 (Pages 141 - 144)

For decision.

- (r) UK Shared Prosperity and Rural England Prosperity Fund - Application 18 (Pages 145 - 147)

For decision.

- (s) UK Shared Prosperity and Rural England Prosperity Fund - Application 19 (Pages 149 - 151)

For decision.

- (t) UK Shared Prosperity and Rural England Prosperity Fund - Application 20 (Pages 153 - 156)

For decision.

- (u) UK Shared Prosperity and Rural England Prosperity Fund - Application 21 (Pages 157 - 162)

For decision.

- (v) UK Shared Prosperity and Rural England Prosperity Fund - Application 22 (Pages 163 - 165)

For decision.

- (w) UK Shared Prosperity and Rural England Prosperity Fund - Application 23 (Pages 167 - 170)

For decision.

- (x) UK Shared Prosperity and Rural England Prosperity Fund - Application 24 (Pages 171 - 173)

For decision.

- (y) UK Shared Prosperity and Rural England Prosperity Fund - Application 25 (Pages 175 - 178)

For decision.

- (z) UK Shared Prosperity and Rural England Prosperity Fund - Application 26 (Pages 179 - 181)

For decision.

- (aa) UK Shared Prosperity and Rural England Prosperity Fund - Application 27 (Pages 183 - 185)

For decision.

- (bb) UK Shared Prosperity and Rural England Prosperity Fund - Application 28 (Pages 187 - 189)

For decision.

- (cc) UK Shared Prosperity and Rural England Prosperity Fund - Application 29 (Pages 191 - 194)

For decision.

- (dd) UK Shared Prosperity and Rural England Prosperity Fund - Application 30 (Pages

195 - 197)

For decision.

7 **Concessionary Grant Application** (Pages 199 - 203)

For decision.

8 **Discretionary Rate Relief Application** (Pages 205 - 207)

For decision.

9 **Next Meeting**

To note the date of the next meeting as Wednesday 26 June 2024.

Public Document Pack Agenda Item 2



Minutes of the meeting of the **Grants and Concessions Panel** held in Committee Rooms, East Pallant House on Wednesday 31 January 2024 at 9.30 am

Members Present:

Mrs C Apel, Mrs T Bangert (Chairman),
Mrs E Hamilton and Ms E Newbery

Members not present:

Mr G Evans, Ms M Corfield,
Mr C Hastain and Mrs D Johnson

In attendance by invitation:

Officers present:

Mr D Cooper (Group Accountant),
Mr T Day (Environmental Strategy
Manager), Mr D Irvine (Economic
Development Officer), Miss C Williams
(Community Liaison Officer) and
Mr J Brigden (Community Engagement
Manager)

The public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of "exempt information" of the description specified in Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information) of Part I of Schedule 12A to the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

203 Apologies for Absence

Apologies were received from Cllr Corfield, Cllr Evans, Cllr Hastain and Cllr Johnson.

204 Approval of the Minutes

The minutes from the meeting held Wednesday 11 October 2023 were approved.

205 Matters Arising from the Minutes

No matters were noted from the previous minutes.

206 Declarations of Interest

Cllr Apel declared that she a trustee for Stonepillow, in regard to Agenda Item 16. She withdrew from the room for this item.

207 Grant Applications Financial Summary

The Panel noted the following grant applications that are nearing the end of their draw down period and awarded extensions requested:

Safe in Sussex

Read Easy

Say Aphasia

Fishbourne Playing Fields

Chichester Priory Park Cricket Club

208 Grant Application - Economy Project 1

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: Bespoke Living Construction Ltd

Declarations of Interest: No interests declared.

Purpose: To design and build a new office and showroom to showcase modern and sustainable building techniques and technologies.

Sum Requested: £12,000.00

Sum Approved: £12,000.00

Reasons: To support existing small and medium-sized enterprises to implement 'growth' projects which require relocation and expansion into larger premises in the district.

Grant conditions: Subject to a funding agreement.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

209 Grant Application - Economy Project 2

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: Studio44 Reformer Pilates Ltd

Declarations of Interest: No interests declared.

Purpose: A start-up business that wishes to open a new studio on Crane St and offer a new and fast-growing form of Pilates called Reformer Pilates.

Sum Requested: £5,000.00

Sum Approved: £5,000.00

Reasons: To support viable start-up small and medium-sized enterprises' occupation of long-term vacant commercial premises.

Grant conditions: Subject to a funding agreement.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

210 Grant Application - Targeted Project 1

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: Arts Dream Selsey

Declarations of Interest: No interests declared.

Purpose: Creating a sculpture trail of 2D and 3D willow sculptures in a woodland area of a community garden 'The Hidden Garden' located in Selsey

Sum Requested: £4,500.00

Sum Approved: £4,500.00

Reasons: To support the need for public and communal outdoor spaces.

Grant conditions: Subject to a funding agreement.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

211 Grant Application - Targeted Project 2

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: Chichester District Foodbank (CDF)

Declarations of Interest: No interests declared.

Purpose: Developing the Foodbank service for residents north of the Downs

Sum Requested: £15,000.00

Sum Approved: £15,000.00

Reasons: To enable CDF to offer additional support to families and individuals who may be in need due to the cost of living crisis.

Grant conditions: Subject to a funding agreement.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

212 Grant Application - Targeted Project 3

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: Selsey Community Forum – ‘Robins’

Declarations of Interest: No interests declared.

Purpose: The establishing and running costs of “Robins” a new project under the Selsey Community Forum ‘umbrella’ with the objective to prevent people being lonely at the end of their lives.

Sum Requested: £7,000.00

Sum Approved: £5,000.00

Reasons: To support the development of a quality service offering befriending support to people lonely at the end of life.

Grant conditions: Subject to a funding agreement. Offer to emphasise Panel’s concern to ensure highest possible regard for safeguarding.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

213 Grant Application - Targeted Project 4

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: Dementia Support – Sensory Memory Garden

Declarations of Interest: No interests declared.

Purpose: The creation of a small new sensory/memory garden at ‘Sage House’

Sum Requested: £2,390.79

Sum Approved: £2,400.00

Reasons: To provide access to a positive outdoor space to benefit people using the centre and those visiting.

Grant conditions: Subject to a funding agreement.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

214 Grant Application - Targeted Project 5

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: UK Harvest – Community Food Hubs (CFHs) in Chichester District

Declarations of Interest: No interests declared.

Purpose: To support the operation of the local food hubs across the District during the year ahead.

Sum Requested: £5,000.00

Sum Approved: £5,000.00

Reasons: To help with, and support, the positive impact of this food distribution charity in the district.

Grant conditions: To support the continuation of the local food distribution in the district.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

215 Grant Application - Targeted Project 6

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: The Young People's Shop (YPS) – YPS Volunteer Programme

Declarations of Interest: No interests declared.

Purpose: To support and develop the local group's volunteer workforce over the next year.

Sum Requested: £5,467.00

Sum Approved: £5,467.00

Reasons: To enable the continuation of free and confidential support for young people who may suffer with their mental health.

Grant conditions: Subject to a funding agreement.

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

216 Grant Application - Targeted Project 7

This item was withdrawn from the agenda.

217 2023/2024 Grant Budget Allocation

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND WELLBEING
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

The report was introduced by Mr Cooper who explained that there was £7990.00 remaining in the Grants Fund. Following discussion, members agreed this would be best placed in the Grants and Concessions Fast Track Fund.

218 Core Funded Reports 2023

The Panel is satisfied with performance and recommends to the Director to release the available funding for 2024/2025 for the following charities delivering community services under contracts/agreement:

Arun and Chichester Citizens Advice (ACCA)
Voluntary Action Arun and Chichester (VAAC)
Stonepillow (St Richard of Chichester Christian Care Association Ltd)

219 **Grants and Concessions Working Group**

The Panel agreed to recommend to Cabinet that the Priorities and Principles be updated for 2024/25. The Panel directed officers to put forward to Cabinet a proposal to update the third priority of the programme, currently 'Targeted Projects', to focus on supporting cost of living community responses.

The Panel also wished to respond to the challenges that affect local charities and proposed that the current title 'Targeted Projects' be named 'Community Support' and guidance updated to allow requests that are not just for one-off projects but also towards running costs of essential support services.

The preference of the Panel was for the programme to retain the ability to be flexible and support the same breadth of activity as currently but also recognised that demand means that decision making would be likely to continue to be challenging.

220 **Next Meeting**

The Panel noted that the date of the next meeting is Wednesday 27 March at 9.30 in East Pallant House, Training Room 2.

The meeting ended at 12.35 pm

CHAIRMAN

Date:

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of the Local Government Act 1972.

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